



Umeå
Sid (2)

PhD Branch Board meeting

Date/time: 2018-08-01; 11:00 am

Location: NA 335 (Naturvetarhuset)

Invited: *Sharmin Ahmed, Nasibeh Mohamadi, Shoaib Azizi, Laxmi Misra, Erik Steinvall, Abel Souza, Lorenza Ferro, Mahmoud Eljammaly, Emil Johansson*

Attended: *Sharmin Ahmed, Nasibeh Mohamadi, Shoaib Azizi, Laxmi Misra, Erik Steinvall, Abel Souza, Lorenza Ferro, Mahmoud Eljammaly, Emil Johansson, Max Malmer*

Agenda:

1. Opening / Appoint Chair

Sharmin, the chairperson of the board opened the meeting at 11:15am.

2. Appoint secretary

Abel was appointed as secretary.

3. Appoint adjutor

Nasibeh was appointed as adjutor and deadline to send minutes to her was set to 15th August 2018.

4. Approval of the agenda

Agenda was approved by attendants.

5. Approval of last two meetings' minutes

Last two minutes (from 2018-05-22 and 2018-06-04) were approved, with no objections at 11:23.

Sharmin will summarize the minutes from 2018-05-22 and publish it online.

6. General planning for the semester

Board members suggested postponing it for when most students return to activities.

7. Organize social event

Board members suggested postponing it for when most students return to activities.



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8. Discussion about the Bylaws

There were discussions about how the by laws are specified: it was suggested to add the term “*who are registered in Ladok*” to Definition §1 on Chapter 1, after “*consisting of the graduate students*”. This was refuted because this term is already expressed in Membership §1 on Chapter 2. Besides that, change in by laws can only happen during Grand Meetings and filterings in the PhD section’s by laws on who can or cannot vote on decisions may go against NTK higher level by laws.

9. Discussion about the issue regarding PhD administrator position

NTK discussed it internally and used its right to appoint Erik as the representative. The PhD section can only suggest, and not enforce the representative. It was suggested for board members to attend NTK meetings in order to propose and read about changes and decisions. The NTK meeting schedule is public.

It was decided that chairwoman (Sharmin) and vice-chair (Nasibeh) will attend one of their meetings in order to discuss the matter, which will not be discussed at our board meetings any longer. Max and Emil will also receive emails in order to join as well.

10. Next meeting

It is decided that the next board meeting will be on 2018-09-05 at 16:00.

11. Other questions

a) Board Meetings

A notification (e.g., email) for a board meeting call should be notified 14 days in advance, and all board member should be included. It should also be published on the website.

b) Prolongation

Remark was made to remind board members that according to new laws, new prolongation in PhD contracts is of 25 days for chairperson and 10 days for all other positions. It is also not cumulative.

12. End of meeting

Meeting was closed at 12:44 by the chairperson.