



## **Agenda NTK-PhD section board meeting**

### **1. Opening**

#### 1.1 Opening of the meeting

Nasibeh the vice chairman of the board opened the meeting at 13.08

Attendances name: Nasibeh, Lorenza, Laxmi, Abel, Sharmin and Shoaib.

#### 1.2 Appointment of adjutor

Laxmi was appointed as adjutor and deadline to send minutes to her was set on 12<sup>th</sup> June 2018.

#### 1.3 Approval of the agenda

Agenda was approved by attendances.

### **2. Agenda items**

#### 2.1 Planning social activity like BBQ for NTK member.

Board members suggested many activities during the next semester like:

-BBQ in first week of September, in case the weather is good, otherwise Origo pub suggested as a back up plan. Food is free for NTK member.

- Lunch seminar grand meeting and Umeå Biotech Incubator representative

- Lunch seminar with Sussane Wikström and talks about PhD education rights and regulations

- Lunch seminar and Career talk

- Lunch seminar and free proofreading of thesis for PhD student (Laxmi suggested to give information about the Speaker)

- Lunch seminar and talk about general software for PhD students (Abel suggested to introduce a Speaker)
- Lunch Seminar and Ester Roos-Engstrand talk about the PhD education

### 2.2 Discussing the vagueness in the bylaws and update it.

The last version of by-laws was discussed among the members and Nasibeh will write the new draft of by-law and send it to board members for further discussion before next meeting.

### **3. Date of the next meeting (New board)**

It is decided on 2<sup>ND</sup> August 2018 at 10 am.

### **4. Any other business**

No

### **5. Closing of the meeting**

Meeting was closed at 14:19 by Nasibeh.