



PhD Branch Board meeting

Date/time: 2018-09-27; 16:00-17:15

Location: T-Surr (MIT-building)

Invited: Sharmin Ahmed, Nasibeh Mohamadi, Shoaib Azizi, Laxmi Mishra, Erik Steinvall, Abel Souza, Lorenza Ferro, Mahmoud Eljammaly and Max Malmer

Attended: Sharmin Ahmed, Shoaib Azizi, Erik Steinvall, Lorenza Ferro, Laxmi Mishra, Abel Souza, and Max Malmer

Opening/Appoint chair

Sharmin was appointed as chairperson, she opened the meeting at 16:05.

Appoint secretary

Lorenza was appointed as secretary.

Appoint adjustor

Shoaib was appointed as adjustor.

Approval of the agenda

Agenda was approved by the attendees.

Last board meeting

Sharmin and Erik briefly summarized the minutes of the last board meeting (2018-09-05) for the board members who cannot attend it.

NTK Grand meeting – PhD branch

The Grand meeting is fixed for 16th October, from 11 to 13. Lunch will be served to all registered NTK members. Sharmin will take care about the lunch (a Google form for registration and lunch options will be send out), she will also book a room for the meeting.

What will be (mainly) discussed:

- Information on NTK PhD section will be provided to non-board NTK PhD members, including resume of the last year activity and available budget.
- Vote for vacant positions: Sharmin will send an email to all PhD students before the grand meeting to give more information on these positions (and possibly get candidates); Max



- explained that not all the positions have to be assessed during the meeting, if no candidates apply, a position can be left temporarily vacant, the board will eventually make decision on later applications.

It was also discussed that a report from previous Chair, Treasurer and Auditor must be sent to the new board before the Grand meeting. Erik also reminded that, according to bylaws, last board meeting's agenda must be sent to all board members and approved 7 days before the Grand meeting.

Bylaws discussion

In previous board meetings, Nasibeh proposed to bring some changes to the current bylaws. The board therefore discussed these proposed changes one by one. A change was approved: in chapter 4.8, the board decided to move the deadline for the Grand meeting of the Autumn semester from 20th September to last day of November. In chapter 6.7, Nasibeh suggested to add a frequency of 4-6 mandatory board meetings per semester, Sharmin said that she needs to check with NTK if this suggestion is good. All other proposed changes to bylaws were not approved by the board.

Next board meeting

It will take place on 6th December.

Activities/social events

A FIKA seminar was proposed for this semester. Abel said he could give a talk (e.g. on R). Laxmi proposed to contact people from the library to give a seminar on thesis writing. A social activity will be organized in the next weeks (e.g. afterwork at Origo).

Other discussions

Everybody agreed on the importance of recruiting new PhD students in NTK (especially new enrolled ones). It was confirmed that a list of all PhD students is available at NTK and should be used for this purpose.

Erik informed us that the research committee position is currently vacant, as Emil dismissed, and he asked us to spread the voice among Swedish speaker PhD students.

End of meeting

The meeting closed at 17.15