

PhD Branch Board meeting's minutes

Date/time: 2018-05-22; 12:00-13:00

Attended: *Nasibeh Mohamadi, Laxmi Misra, Erik Steinvall, Lorenza Ferro, Mahmoud Eljammaly and Amanda Vikström*

1. Opening / Appoint Chair

Nasibeh, the vice-chair of the board opened the meeting at 12:08.

2 Appoint adjustor

Lorenza was appointed as adjustor.

3 Approval of the agenda

Agenda was approved by attendees.

4 Discussing the issue related to PhD administrator position in grand meeting

There were debates (document can be available on request) about nominating candidates for PhD administration position. Therefore, it has been decided that NTK will interview the three nominated candidates for PhD administration in the coming weeks and make a final decision about the position.

There was a discussion about changing the by-laws for PhD section, because there are too many "gray areas", many points are not totally clear and can be misinterpreted.

5 Organize social event

Board members suggested postponing it for next meeting.

6 Next meeting

Nasibeh will send a doodle to find time for next meeting.

7 Other questions

There was no discussion about other stuffs.

8 End of meeting

Meeting was closed at 12:55 by the chair of the meeting.