



## **PhD Branch Board meeting-5**

Date/time: 2020-01-16; 15:00-16:15

Location: T-surr (MITHuset, 1<sup>st</sup> floor)

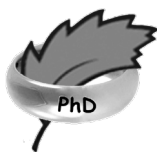
**Invited:** *Sharmin Söderström, Shoaib Azizi, Anjan Rao Puttige, Laxmi Misra, Michele Persiani, Erik Steinvall, Nazanin Fouladgar, Lucas Hedström, Helena Eklöf, Maitreyee Maitreyee and Victor Johansson.*

**Attended:** *Sharmin Söderström, Anjan Rao Puttige, Nazanin Fouladgar, Michele Persiani and Laxmi Misra*

### **Agenda:**

1. Opening
2. Appoint Chair- Sharmin Söderström was appointed as chair of the meeting
3. Appoint Secretary- Laxmi Mishra was appointed as the secretary of the meeting
4. Appoint Adjustor- *Michele Persiani* was appointed as the adjuster of the meeting
5. Approval of the agenda- The agenda was approved unanimously
6. Revisit of last meetings' minutes (from 2019-12-12)- Next meeting
7. Planning for spring semester activities, 2020
  - a. Annual meeting (May)- (End of April or beginning of May 2020)
  - b. Lunch seminar (March/April) Laxmi will contact Feel good and the Library for speakers for their availability.
  - c. Bbq-picnic-games (June) Backup plan, is for O'Leary's on a Friday, and the dates 29th May or 5<sup>th</sup> June.
  - d. Meeting with departments' doctoral students (January to march) Names were altered in the list below.

Department	Responsible person
Applied Physics and Electronics	Anjan
Chemistry	Laxmi
Computing Science	Nazanin
Ecology and Environmental Studies	Michele-Shoaib
Institute of Design & School of Architecture	Anjan
Mathematics and Mathematical Statistics	Sharmin



Molecular Biology	
Physics	Michele
Plant Physiology	Laxmi
Science and Mathematics Education	Sharmin

Points that could be discussed with the Ph.D. students about NTK memberships:

- Opportunity and eligibility for Kempe small equipment funding application
- Discounted movie tickets, flight and train tickets
- Networking with students of other departments.
- Knowledge about the rights of the PhD students.
- Support for improving the work environment issues and discuss if there is any supervision issues
- Information about sick leave, parental leave and prolongation.

Sharmin offered to come along with the person responsible while they present and promote NTK at the respective departments.

8. Budget: (2547 SEK in account. We received 2770 SEK in membership fee this year (1930 in May+840 in December))
9. Doktorandkårsmöte med pro- och vicerektor ( Victor)
10. Membership activities (e.g., FB page...)
11. Next meeting 30<sup>th</sup> January 30, 2020 at 3.00 pm
12. Other questions ( New board member will be added to the board)
13. End of meeting