



## **PhD Branch Board Meeting**

Date/time: 19-2-2021, 14:00-15:00

Location: <https://umu.zoom.us/j/68899882685>

**Invited:** *MichelePersiani, Maitreyee Tewari, Lucas Hedstrom, Nazanin Fouladgar, Zahoor Islam, Anjan Rao Puttige, Erik Steinvall, Daniel Nilsson*

**Present:** *MichelePersiani, Maitreyee Tewari, Lucas Hedstrom, Nazanin Fouladgar, Anjan Rao Puttige, Erik Steinvall (from 14:19)*

### **Agenda:**

1. Opening
2. Appoint Chair:
  - Michele was appointed as chair
3. Appoint Secretary:
  - Anjan was appointed as secretary
4. Appoint Adjustor:
  - Lucas was appointed as adjuster
5. Approval of the agenda
  - The Agenda was approved
6. Seminars for the coming month
  - The corrected information is available on the NTK PHD section website
  - The members were encouraged to disseminate the information
7. Current event organization for the semester
8. Idea for social events and future events
  - Idea of having Zoom gatherings on every Friday was discussed
  - Zoom fika at 16:00 and Zoom lunch at 12:00 on alternative Fridays was proposed
9. Confirmation of Rene' Mellema as CS 'Health and Development' Representative
  - The HR department at computer science department has initiated Short project about health and development
  - Rene' Mellema was suggested as a student representative for the project by the department, through an APT meeting
  - Rene' Mellema is confirmed as the student representative by the NTK board
10. Discussion on the letter for new PhD students
  - A letter to inform new PhD students about NTK is being drafted
  - The letter will be distributed to the HR administrator of the departments.
  - The contents of the letter were discussed
11. Discuss policies for electing PhD representatives in departmental committees
  - a. Documents that Erik sent

12. Other eventual points

- Erik discussed his response to UKA's questions about unofficial PHD students who do not get paid for their time. Erik and others agree that this is not a prevalent issue
- A discussion on a new format of ISP based on the one used in Göteborg University will be held. Erik or Daniel will represent NTK in the discussion.

13. Closing of the meeting

The meeting was closed at 15:10