



Board meeting minutes

Date & Time: May, 2021. 13:00-14:00

Place: Zoom <https://umu.zoom.us/j/6073656198>

Invited: Michele Persiani, Maitreyee Tewari, Lucas Hedström, Zahoor Islam, Anjan Rao Puttige, Nazanin Fouladgar, Erik Steinvall, Daniel Nilsson, Eleonora Hedin, Helen Eklöf, Sharmin Söderström

Attended: Michele Persiani, Maitreyee Tewari, Lucas Hedström, ~~Zahoor Islam, Anjan Rao Puttige, Nazanin Fouladgar, Erik Steinvall, Daniel Nilsson, Eleonora Hedin, Helen Eklöf, Sharmin Söderström~~

1. Appointment of the Chair

Michele was appointed as the chair

2. Appointment of the Secretary

Anjan was appointed as the secretary

3. Appointment of the Adjustor

Maitreyee was appointed as the adjustor

4. Approval of the summon of meeting

The summon of the meeting was approved

5. Approval of the agenda

The agenda of the meeting was approved

6. Grand meeting

The following activities will be done before the meeting

- Decide the date of the meeting based on the availability of board members, using doodle.
- Decide the agenda of the meeting based on the bylaws.

- Send a call for the meeting at least 7 days before the meeting. The call will include the agenda of the meeting and the list of positions to be filled in the grand meeting.

7. CODE representatives discussion

The computer science department proposed Hannah Devinney as a replacement for Sule Anomshoae as a CODE representative. The board approved the candidate.

8. Finalization of the NTK document to send the departments

Michele will send the link to the document, welcome letter to new PhD student. The board members will review the contents of the letter

9. Election of representative for the evaluation system of research

A student representative for the evaluation of reach at the university is required. There were no candidates available. Erik and Michele will contact possible candidates

10. Substitute for Helena Eklöf

The substitute will be chosen at the grand meeting. The vacancy will be advertised in the call for the grand meeting.

11. Any other topics

Possible social events were discussed

12. Questions and suggestions

13. Closing of the meeting

The Meeting was closed at 14:00

Michelo Persiani

Chair

Anjan Karp

Secretary

Maitupe

Adjustor